

QUT SWHS

Bachelor/Masters of Social Work (Q) - FINAL Placement Field Education Learning Plan & Assessment Report (LP&AR)

Social Work and Human Services Field Education Unit

Overview of Placement Milestones

Weeks	Learning Roadmap	Check
Week 1	<ul style="list-style-type: none"> Become familiar with your placement context (E.g. Complete Induction activities; meet people; learn about the client group and services; staff roles; and so on) 	
Week 2	<ul style="list-style-type: none"> Identify areas of practice you want to develop further and document these as overarching Learning Goals. Discuss with your Field Educator (Supervisor) 	
Week 3	<ul style="list-style-type: none"> Draft your learning strategies under each Learning Area. Review and discuss with your Field Educator. Send a draft of these in your LP&AR to your Liaison Visitor prior to meeting with them. 	
Week 4	<ul style="list-style-type: none"> Liaison Visitor meeting to discuss progress and strategies/tasks identified to assist in achieving learning. Opportunity to also identify any questions or concerns. 	
Weekly 4 - 17	<ul style="list-style-type: none"> Update your LP&AR, begin documenting evidence of learning and understanding around the 6 Learning Areas and linking theory to practice. Regularly discuss your progress with meeting goals, capturing evidence, & discussing challenges and opportunities with your Field Educator/s (e.g. Make this a standard agenda item in your Supervision sessions) 	
Week 8 HALFWAY 250 hrs	<ul style="list-style-type: none"> Complete the Mid Placement Assessment of the LP&AR with your Field Educator/s referring to your goals and evidence to support how you are tracking. Update your LP&AR to address the gaps, achievements, etc. identified Second Liaison contact completed 	
Week 8 - 17	<ul style="list-style-type: none"> Continue with regular reviews in supervision Use your LP&AR to inform ongoing professional development Finalise evidence of learning as this will be critical in completing future job applications 	
Week 16 - 17 COMPLETED 500 hrs	<ul style="list-style-type: none"> Complete the LP&AR with your Field Educator/s, using the evidence to guide assessment ratings applicable to each Learning Area Upload signed LP&AR and timesheets to Blackboard for grading 	

For more information, ideas and tips about supervising students visit www.swiss.qut.edu.au



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